

# CHAUTARA MULTIPLE CAMPUS

CHAUTARA, SINDHUPALCHOK



# ANNUAL REPORT

# 2081/082

**ANNUAL REPORT**  
**OUTLINE OF CHAUTARA**  
**MULTIPLE CAMPUS**

**Chautara, Sindhupalchok**  
**2058**

**Budget Fiscal Year: 2081/082**

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This Report has been endorsed by Management Committee on the date of 2082-04-23.



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## **Executive Summary**

The present report, titled "Annual Report Outline of Chautara Multiple Campus," provides a comprehensive overview of the campus's overall progress across four major areas: academic, physical, financial, and social.

Chautara Multiple Campus, located in Chautara, Sindhupalchok, was established in 2058 B.S. with the primary objective of delivering quality education to the local community. Since its inception, the campus has been committed to offering both quality and character-based education. This report outlines various aspects of academic progress, including an analysis of enrollment trends over the past three years, categorized by program and level. Additionally, pass rate trends and graduate data from the same period are examined. The report also sheds light on the educational programs and pedagogical approaches implemented at the campus under the section Academic Progress.

Under Physical Progress, the report delves into the campus's efforts to enhance its infrastructure. This includes updates on the availability and condition of educational aids such as ICT resources, laboratory equipment, books, journals, reference materials, and furniture. The Financial Progress section provides a detailed analysis of the campus's income and expenditures over the past three years. The breakdown covers self-generated income, government grants, and other funding sources, as well as expenditures, segmented into recurrent expenses and capital expenditures.

The section on Social Progress highlights the campus's engagement in social activities, the community's contributions to the institution, and the campus's plans for further societal contributions. Additionally, the report outlines strategies for increasing community involvement in campus activities. Lastly, the report addresses the short-term and long-term issues and challenges facing the campus. It discusses the measures already taken to mitigate these challenges and outlines future plans to address them under the section Issues and Challenges.

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## **Chapter: One**

### **Background**

Chautara Multiple Campus (CMC) is a non-profit, community-based higher educational institution, established on the 8th of Bhadra, 2058 B.S. (2001 A.D.). With a mission to provide affordable higher education to ethnic minorities, marginalized communities, tribal groups, women, and especially the underprivileged and rural populations of the Sindhupalchok district, the campus plays a crucial role in promoting educational equity. CMC has extended its services beyond Sindhupalchok, attracting students from neighboring districts such as Kavre, Nuwakot, and Ilam, etc. all of whom seek quality education with diverse academic aspirations.

Remarkably, Chautara Multiple Campus stands as the only institution in the entire Sindhupalchok district offering Master's level courses in English and Nepali, as well as a Bachelor's of Science (B.Sc.) program. In this regard, CMC holds a distinguished position among the 11 campuses in the district, a status further reinforced by its achievement of the Quality Assurance and Accreditation (QAA) certification from the University Grants Commission (UGC) on 3rd Falgun, 2080 B.S. (2024 A.D.). In the same way this campus is adjoining with Nurturing Excellency in Higher Education Program (NEHEP) until 2026 A.D. This recognition reflects the campus's commitment to maintaining high academic standards and continuous improvement.

The foundation of CMC was laid in response to the pressing need for higher education in the region. It was established under the leadership of Shree Krishna Ratna Ganga Higher Secondary School, with Krishna Raj Shrestha serving as the founding chairperson. The institution initially launched with a Bachelor of Education (B.Ed.) program and gradually expanded its academic offerings, including the Bachelor of Business Studies (B.B.S.) and Bachelor of Science (B.Sc.) programs. In 2075 B.S. (2018 A.D.), it introduced a Master of Education (M.Ed.) program. Moreover, the campus also takes pride in graduating 11 graduates of Master's so far including both English and Nepali streams. Going further, CMC has become the leading institution for higher education in the Sindhupalchok district, achieving significant milestones that have not only transformed the campus itself but also positively impacted the district headquarters of Chautara and the broader region by producing a skilled and educated

workforce. The campus's current success is the result of the relentless dedication and unwavering efforts of the local community, known as "Sindhu dwellers."

This annual report serves as an important reflection of the institution's academic achievements and overall progress. Its primary objective is to provide an in-depth analysis of various aspects of the campus's development. The report examines CMC's academic progress, physical infrastructure improvements, financial stability, and social contributions, while also addressing the issues and challenges that the institution faces.

In essence, this report offers a comprehensive overview of Chautara Multiple Campus's journey, highlighting its continued growth, community impact, and unwavering commitment to educational excellence.

## Chapter: Two

### Academic Progress

Academic progress of the campus has been improved over the years gradually. The number of students' enrolment and their passing rate have been inconstant. In some academic years it increased, while in other academic years it decreased.

#### Enrolment Trend Analysis of the Last Three Years (Program-wise)

##### Faculty of Education

Year	No. of Enrolment			
	EDJ	F	M	Total
2078	59	62	22	173
2079	58	138	26	164
2080	142	69	26	195
2081	58	69	22	91
2082	64	74	30	104

(EDJ= Educationally Disadvantaged Students, F= Female, M=Male)

##### Faculty of Education (M.Ed.)

Year	No. of Enrolment			
	EDJ	F	M	Total
2078	25	25	15	65
2079	33	35	29	64
2080	28	31	13	44
2081	25	68	18	86
2082	29	52	38	90

(EDJ= Educationally Disadvantaged Students, F= Female, M=Male)

### Faculty of Management

Year	No. of Enrolment			
	EDJ	F	M	Total
2078	56	57	30	133
2079	63	81	32	113
2080	43	49	25	74
2081	42	49	21	70
2082	58	48	22	80

*(EDJ= Educationally Disadvantaged Students, F= Female, M=Male)*

### Institute of Science and Technology

Year	No. of Enrolment			
	EDJ	F	M	Total
2078	2	2	2	6
2079	2	5	4	9
2080	2	3	1	4
2081	2	1	3	4
2082	1	1	3	4

*(EDJ= Educationally Disadvantaged Students, F= Female, M=Male)*

### Faculty of Education (2078)

Program	Years included	F	M	EDJ	Total
B.Ed.	I Year	11	11	33	55
	II Year	21	8	17	46
	III Year	20	19	5	44
	IV Year	10	3	15	28
<b>Total</b>		62	41	70	173

*(EDJ= Educationally Disadvantaged Students, F= Female, M=Male)*

### Faculty of Education (2079)

Program	Years included	F	M	EDJ	Total
B.Ed.	I Year	25	15		40
	II Year	45	44		56
	III Year	33	4		37
	IV Year	26	5		31
<b>Total</b>		129	35		164

*(EDJ= Educationally Disadvantaged Students, F= Female, M=Male)*

### Faculty of Education (2080)

Program	Years included	F	M	EDJ	Total
B.Ed.	I Year	16	11		27
	II Year	14	5		19
	III Year	11	7		18
	IV Year	28	3		31
<b>Total</b>		69	26		95

### Faculty of Education (2081)

Program	Years included	F	M	EDJ	Total
B.Ed.	I Year	18	9		27
	II Year	12	5		17
	III Year	10	5		15
	IV Year	29	3		32
<b>Total</b>		69	22		91

*(EDJ= Educationally Disadvantaged Students, F= Female, M=Male)*

### Faculty of Education (2082)

Program	Years included	F	M	EDJ	Total
B.Ed.	I Year	34	11		45
	II Year	18	9		27
	III Year	12	5		17
	IV Year	10	5		15
<b>Total</b>		74	30		104

(EDJ= Educationally Disadvantaged Students, F= Female, M=Male)

### Faculty of Education M. Ed (2080)

Program	Years included	F	M	EDJ	Total
B.Ed.	I Semester	12	13		25
	II Semester	12	13		25
	III Semester	3	6		9
	IV Semester	3	6		9
<b>Total</b>		30	38		68

(EDJ= Educationally Disadvantaged Students, F= Female, M=Male)

### Faculty of Education M. Ed (2081)

Program	Years included	F	M	EDJ	Total
B.Ed.	I Semester	15	10		25
	II Semester	15	10		25
	III Semester	10	8		18
	IV Semester	10	8		18
<b>Total</b>		50	36		86

(EDJ= Educationally Disadvantaged Students, F= Female, M=Male)

### Faculty of Education M. Ed (2082)

Program	Years included	F	M	EDJ	Total
B.Ed.	I Semester	11	9		19
	II Semester	11	9		19
	III Semester	15	10		25
	IV Semester	15	10		25
<b>Total</b>		52	38		90

*(EDJ= Educationally Disadvantaged Students, F= Female, M=Male)*

### Faculty of Management (2078)

Program	Years included	F	M	EDJ	Total
B.B.S.	I Year	11	8	24	43
	II Year	25	2	3	30
	III Year	10	8	16	34
	IV Year	11	1	14	26
<b>Total</b>		57	19	57	133

*(EDJ= Educationally Disadvantaged Students, F= Female, M=Male)*

### Faculty of Management (2079)

Program	Years included	F	M	EDJ	Total
B.B.S.	I Year	20	15		35
	II Year	27	9		36
	III Year	16	5		21
	IV Year	18	3		21
<b>Total</b>		81	32		113

*(EDJ= Educationally Disadvantaged Students, F= Female, M=Male)*

### Faculty of Management (2080)

Program	Years included	F	M	EDJ	Total
B.B.S.	I Year	14	12		26
	II Year	12	3		15
	III Year	11	6		17
	IV Year	12	4		16
<b>Total</b>		49	25		74

*(EDJ= Educationally Disadvantaged Students, F= Female, M=Male)*

### Faculty of Management (2081)

Program	Years included	F	M	EDJ	Total
B.B.S.	I Year	17	7		24
	II Year	11	3		14
	III Year	10	7		17
	IV Year	11	4		15
<b>Total</b>		79	21		70

*(EDJ= Educationally Disadvantaged Students, F= Female, M=Male)*

### Faculty of Management (2082)

Program	Years included	F	M	EDJ	Total
B.B.S.	I Year	10	5		15
	II Year	17	7		24
	III Year	11	3		14
	IV Year	10	7		17
<b>Total</b>		48	22		80

*(EDJ= Educationally Disadvantaged Students, F= Female, M=Male)*

**Institute of Science and Technology (2078)**

<b>Program</b>	<b>Years included</b>	<b>F</b>	<b>M</b>	<b>EDJ</b>	<b>Total</b>
B.Sc.	I Year	-	-	-	-
	II Year	-	2	-	2
	III Year	2	2	-	4
	IV Year	-	-	-	-
<b>Total</b>		2	4	-	7

*(EDJ= Educationally Disadvantaged Students, F= Female, M=Male)*

**Institute of Science and Technology (2079)**

<b>Program</b>	<b>Years included</b>	<b>F</b>	<b>M</b>	<b>EDJ</b>	<b>Total</b>
B.Sc.	I Year	-	-	-	-
	II Year	-	-	-	-
	III Year	-	2	-	2
	IV Year	2	2	-	4
<b>Total</b>		2	4	-	6

*(EDJ= Educationally Disadvantaged Students, F= Female, M=Male)*

**Institute of Science and Technology (2080)**

<b>Program</b>	<b>Years included</b>	<b>F</b>	<b>M</b>	<b>EDJ</b>	<b>Total</b>
B.Sc.	I Year	2	1		3
	II Year				
	III Year				
	IV Year		2		2
<b>Total</b>		1	3		5

*(EDJ= Educationally Disadvantaged Students, F= Female, M=Male)*

**Institute of Science and Technology (2081)**

<b>Program</b>	<b>Years included</b>	<b>F</b>	<b>M</b>	<b>EDJ</b>	<b>Total</b>
B.Sc.	I Year	2	1		3
	II Year				
	III Year				
	IV Year				
<b>Total</b>					

*(EDJ= Educationally Disadvantaged Students, F= Female, M=Male)*

**Institute of Science and Technology (2082)**

<b>Program</b>	<b>Years included</b>	<b>F</b>	<b>M</b>	<b>EDJ</b>	<b>Total</b>
B.Sc.	I Year	3	1		4
	II Year	2	1		3
	III Year				
	IV Year				
<b>Total</b>		5	2		7

*(EDJ= Educationally Disadvantaged Students, F= Female, M=Male)*

Pass Rate Trade Analysis of the Last Three Years (Program-wise)

**Faculty of Education**

<b>Year</b>	<b>EDJ</b>	<b>Appeared</b>	<b>F</b>	<b>M</b>	<b>Total Passed out</b>
			<b>Passed out</b>	<b>Passed out</b>	
<b>2078</b>		173	30	23	53
<b>2079</b>		164	19	3	22
<b>2080</b>		95	35	26	61
<b>2081</b>		91	15	10	25

*(EDJ= Educationally Disadvantaged Students, F= Female, M=Male)*

### Faculty of Management

Year	EDJ	Appeared	F	M	Total Passed out
			Passed out	Passed out	
2078		133	8	10	18
2079		113		2	2
2080		74	5	6	11
2081		70	13	18	31

*(EDJ= Educationally Disadvantaged Students, F= Female, M=Male)*

### Institute of Science and Technology

Year	EDJ	Appeared	F	M	Total Passed out
			Passed out	Passed out	
2078		6	1		1
2079		9	2	2	4
2080		4	1	3	4
2081		4	-	-	-

*(EDJ= Educationally Disadvantaged Students, F= Female, M=Male)*

### Faculty of Education (2078)

Program	Years included	Total appeared	F	Passed out	M	Passed out	EDJ	Passed out
B.Ed.	I Year	43	25	10	18	6		16
	II Year	44	28	8	16	4		12
	III Year	28	15	12	13	7		19
	IV Year	42	26	3	16	1		4
Total		157	94	33	63	18		51

*EDJ= Educationally Disadvantaged Students, F= Female, M=Male*

### Faculty of Education (2079)

Program	Years included	Total appeared	F	Passed out	M	Passed Out	EDJ	Passed out
B.Ed.	I Year	26	22	5	4	2		7
	II Year	37	32	10	5	3		13
	III Year	31	27	19	4	4		23
	IV Year	37	33	19	4	3		22
Total		131	114	53	17	12		65

(EDJ= Educationally Disadvantaged Students, F= Female, M=Male)

### Faculty of Education (2080)

Program	Years included	Total appeared	F	Passed out	M	Passed out	EDJ	Passed out
B.Ed.	I Year	19	16	6	3			6
	II Year	18	10	1	8	-		1
	III Year	31	29	18	3	1		20
	IV Year	27	20	20	7	6		26
Total		95	75	45	21	7		53

(EDJ= Educationally Disadvantaged Students, F= Female, M=Male)

### Faculty of Education (2081)

Program	Years included	Total appeared	F	Passed out	M	Passed out	EDJ	Passed out
B.Ed.	I Year	27	18	8	9	3		11
	II Year	13	9	2	4	-		2
	III Year	15	10	3	5	2		5
	IV Year	33	30	30	25	3	1	26
Total		88	67	38	21	6		44

(EDJ= Educationally Disadvantaged Students, F= Female, M=Male)

### Faculty of Management (2078)

Program	Years included	Total appeared	F	Passed out	M	Passed out	EDJ	Passed out
BBS.	I Year	43	25	10	18	6		16
	II Year	44	30	8	14	4		12
	III Year	28	20	12	8	7		19
	IV Year	42	30	9	12	1		4
Total		157	105	30	52	18		51

*(EDJ= Educationally Disadvantaged Students, F= Female, M=Male)*

### Faculty of Management (2079)

Program	Years included	Total appeared	F	Passed out	M	Passed out	EDJ	Passed out
BBS.	I Year	24	15	8	9	4		12
	II Year	21	16	6	5	4		10
	III Year	21	18	9	3	2		11
	IV Year	30	23	16	7	3		19
Total		93	72	39	24	13		52

*(EDJ= Educationally Disadvantaged Students, F= Female, M=Male)*

### Faculty of Management (2080)

Program	Years included	Total appeared	F	Passed out	M	Passed out	EDJ	Passed out
BBS.	I Year	15	10	7	5	2		9
	II Year	21	10	3	3	3		6
	III Year	16	12	8	4	2		10
	IV Year	17	12	12	2	2		14
Total		69	47	30	14	9		39

*(EDJ= Educationally Disadvantaged Students, F= Female, M=Male)*

### Faculty of Management (2081)

Program	Years included	Total appeared	F	Passed out	M	Passed out	EDJ	Passed out
BBS.	I Year	20	13	9	7	-		9
	II Year	14	11	3	3	1		4
	III Year	17	9	6	8	5		11
	IV Year	15	11	9	4	3		12
Total		66	44	27	22	9		36

*(EDJ= Educationally Disadvantaged Students, F= Female, M=Male)*

### Institute of Science and Technology (2078)

Program	Years included	Total appeared	F	Passed out	M	Passed out	EDJ	Passed out
BBS.	I Year	2	-		2			2
	II Year	4	2	2	2			2
	III Year							
	IV Year							
Total		6	2	2	4			4

*(EDJ= Educationally Disadvantaged Students, F= Female, M=Male)*

### Institute of Science and Technology (2079)

Program	Years included	Total appeared	F	Passed out	M	Passed out	EDJ	Passed out
BBS.	I Year	2	1		1			
	II Year	-	-	-	-	-	-	-
	III Year	2			2	2		2
	IV Year	4	2	2	2	2	-	4
Total		8	3	2	5	4		6

*(EDJ= Educationally Disadvantaged Students, F= Female, M=Male)*

### Institute of Science and Technology (2080)

Program	Years included	Total appeared	F	Passed out	M	Passed out	EDJ	Passed out
BBS.	I Year	2	1		1			0
	II Year						-	
	III Year							
	IV Year	2			2		2	2
Total		4	1		3			2

*(EDJ= Educationally Disadvantaged Students, F= Female, M=Male)*

### Institute of Science and Technology (2081)

Program	Years included	Total appeared	F	Passed out	M	Passed out	EDJ	Passed out
BBS.	I Year	3	2		1			
	II Year							
	III Year							
	IV Year							
Total		2	1		1			

*(EDJ= Educationally Disadvantaged Students, F= Female, M=Male)*

### Graduate Trend Analysis of the Last Three Years (Program-wise)

The number of students getting graduation in the last three years under different programs on this campus has been shown in the following table:

#### Faculty of Education

Year	F.	M	Total
2078	33	9	42
2079	41	14	55
2080	14	1	15
2081	21	3	24

*(M= Male, F= Female)*

### Faculty of Management

<b>Year</b>	<b>F.</b>	<b>M</b>	<b>Total</b>
2078	<b>10</b>	3	13
2079	<b>30</b>	4	34
2080	<b>25</b>	8	33
2081	<b>10</b>	3	13

*(M= Male, F= Female)*

### Institute of Science and Technology

<b>Year</b>	<b>F.</b>	<b>M</b>	<b>Total</b>
2078	<b>2</b>	<b>1</b>	3
2079	<b>1</b>		2
2080	-	-	-
2081	-	-	-

*(M= Male, F= Female)*

### Faculty of Education (M.Ed.)

<b>Year</b>	<b>F.</b>	<b>M</b>	<b>Total</b>	<b>Remarks</b>
2078	-	-	-	
2079	-	-	-	
2080	<b>5</b>	6	11	
2081	<b>1</b>	1	2	
2082	<b>11</b>	2	13	Thesis Running

## **Programs**

The campus has particularly been running three academic programs respecting the perspectives of the people of this area to address their needs and demands. They are presented as below:

**Faculty of Education:** Under this department, students can select their desired subject from a range of different subjects to pursue their academic goals. They are English, Nepali, Population, Mathematics, and Health.

**Faculty of Management:** With reference to this department, students are provided with opportunities to aspire to their Bachelor of Business Studies under the section.

**Institute of Science and Technology:** In regard to this branch, there are two subjects: physics and chemistry. Either of the subjects can be studied by the students under this.

### **Educational Pedagogy**

Pedagogy is the art and science of teaching. The lecture method of teaching is supplemented with assignments, directed studies, audio-visual presentations, Wi-Fi Internet facilities, and so on. The students' performance is analyzed and evaluated after the internal examinations. Furthermore, the answer sheets of the students are also distributed after the result, which helps them get feedback. Afterwards, the needy students are provided with remedial classes. Necessary handouts are provided to the students. Because of our efforts, many students of this campus have frequently achieved government and other jobs in different years.

Teaching faculties are appointed through free competition under the provisions made in the campus legislation. Teachers' performance in teaching is evaluated based on their presentation in the classroom, students' responses, and the result in the internal as well as the final examinations. The campus encourages the teaching staff to participate in seminars, conferences and workshops to keep pace with the recent developments in various subjects and for the professional development of the faculty. The campus also elicits feedback from the passed-out students about the teaching-learning environment of the campus, formally and informally.

Thus, teaching-learning activities and evaluations are carried out every year to maintain the standard of quality education. The campus is upgrading and modernizing its library by installing a database system and adding textbooks, reference materials, magazines, newspapers, and academic equipment to ensure and ease access for the students.

## **Chapter: Three**

### **Physical Progress**

#### **Infrastructural Development**

The campus had taken initiation with 30 students and 3 lecturers to spread the light of education from Krishna Ratna Ganga Higher Secondary School with its three separate rooms under the chairpersonship of Krishna Raj Shrestha. The college started its first batch in 2058 with the Bachelor of Education (B.Ed.), which was accredited by Tribhuvan University. The campus again expanded its horizons, incorporating different disciplines and faculties in different spheres of time. The campus started its BBS program in 2063, B.Sc. in 2069, and started its M.Ed. program in 2075, specializing in Nepali and English. Currently, there are 3 faculties, including the Faculty of Education, the Faculty of Management, and the Faculty of Science and Technology. There are 18 faculty teachers and 4 non-teaching staff who are feeding the higher education to 341 students. The campus has been the central attraction for higher education in Sindhupalchok district and has occupied more than 15 Ropanis, and it has a total of 32-4-3-3 Ropanis in its ownership. In the early stages, the campus could manage only part-time teachers, but now it has nine full-time teachers.

Some of the notable developmental initiatives of the last five years of the institutions are listed as follows:

- Separate departments with a mini-library and well-equipped departments.
- Well-equipped with an e-library along with computers and science labs.
- CCTV in the campus premises is installed.
- Multimedia projectors are installed in every classroom.
- Spacious playgrounds.
- Cafeteria with hygienic breakfast, snacks, foods, etc.

#### **Educational Aids**

Educational aid has played a crucial part to enrich effective teaching and learning processes along with the textbooks/ course books. For this, CMC has installed five projectors in the classes, and one multimedia hall is available with internet access. It also has well equipped computer lab (twenty computers), science lab, department-wise computers and mini-library in each department.

Qualified and well-experienced teachers teach in the classroom. Different methods and

procedures are applied in the classroom to carry out teaching-learning activities effectively. Teachers prepare an annual lesson plan, and it is strictly followed throughout the academic year which helps them with feedback. The campus is upgrading and modernizing its library by installing a database system and adding textbooks, reference materials, magazines, newspapers and academic equipment to ensure easy access to the students. The campus encourages teachers, students and staff for the use of the computer.

## Chapter: Four

### Financial Progress

In this chapter, it has analyzed the financial progress (income and expenditure) of this campus of the last three years.

#### Income of the Last Three Years

Years	Self-Generated		Grant from		Others Sources
	Income		Government Sources		
	Students fee	others	UGC	OGB	
2078/079	6130485.0	1933691.0	2817330.0		
2079/080	5411898.0	2662500.0	6943600.0		
2080/081	4836498.0	8,264,445.0	6340400.0	1850000.0	
2081/082	5768165.0	3180605.0	5880880.0	5013161.0	

*(UGC= University Grant Commission, OGB= Other Government Bodies)*

#### Expenditures Analysis of the Last Three Years

Years	Recurrent Expenses		Capital Expenditures			
	Salary	Others	MID	MiID	Equipment	Books
2078/079	6524095.0		470000.0	3101339.0		106786.0
2079/080	833027.0	2525170.0		6474724.0	247335.0	326561.0
2080/081	8361507.0	8,264,445.56		120000.0	399229.00	47042.00
2081/082	8230115.0	5808687.0		4210912.0	500000.0	1093098.0

*(MID=Major Infrastructures Development, MiID= Minor Infrastructures Development)*

#### Audit Observation/Issues

- Audit kept in case basic.
- Audit kept in general principles.
- Finance and particulars in general principles.
- Economic states kept in universal audit principles.

## **Chapter: Five**

### **Social Progress**

Chautara Multiple Campus of Chautara, Sindhupalchok, is one of the leading public campuses of the district; therefore, the main aim of the campus is to bring positive change in the society by providing quality education. Frequently, Campus has been actively involved in the social activities of this location. There is the provision of sending students in the different functions organized by different bodies like DDC, Municipality, District Agriculture Office etc. on the especial occasions such as World Environment Day, Republican Day. Similarly, the whole body of the campus also participates in the different rallies organized by the different local governmental bodies.

As a community college of the mountainous region, the Management Committee is reformed every three years with different personnel from diverse backgrounds. The campus has recruited 10 full-time and 9 part-time faculties to enhance and stabilize the academic atmosphere in the campus. Here, the campus allows and accepts lifetime and general membership from interested members when campus's annual convention every three years. In 2066, the campus organized "Mahayana Saptaha" in which the public had contributed a remarkable amount for running the campus and its program smoothly. They denoted both cash and land to the campus.

In the coming days, campus has planned to send up qualitative graduates who will serve as a good manpower in the different field of society. As the wings of Youth Red Cross circle, campuses mobilize the students in sanitation programs in the bazaar areas. In the district, a lot of NGOs and INGOs are working in different areas. When they open the vacancies, at that time, campus collects the notices or advertisements and encourages the students to apply for the different posts.

CMC has 713 life members and 200 general members. Recently, the Campus Management Committee has planned to increase its general membership. So, it has been planned to increase the general membership to 500 memberships.

### **Issues and Challenges Short Term Challenges**

- Lack of regularity of students.
- Training to both teaching and non-teaching staff on a regular basis for a certain time period.
- Increasing salaries of the teaching and non-teaching staffs.
- Increasing enrolment of the students.
- Orientation to the community on existing problems of the campus.
- Increasing the number of books in library.
- Library automation and promotion.
- Promoting computer lab.
- Upgrading of existing playgrounds, etc.

### ***Long-Term Challenges***

- Reducing the high drop-out rate of the students.
- Difficulties in financial management establishing new programs.
- Managing regular and adequate financial support from the local bodies, province or central government.
- Establishment of a hostel for the students from remote villages spending 1.5 hours in total, both while coming to and returning from the campus.
- Establishment of a quarter for staff.
- Upgrading the current compound wall.
- Students come from the low economic status of their parents.

### ***Mitigation Measures Taken to Address the Issues and Meet the Challenges***

The campus is applying different mitigation measures to address the issues and solve the challenges of the campus. They are as follows:

- Promoting Participation of non-teaching staff to different training programs.
- Conducting different campaigns to increase the enrolment and regularity of the students in the coverage area of the campus.
- Conducting awareness program on existing problems of the campus to the community.
- Expansion of books in library in cooperation with different organization.

- MoU with TU for e-library.
- The computer lab with Wi-Fi connection has been established.
- Plans and proposal submission to the government and non-government organization regarding the expansion and establishment of playground.
- Including infrastructure development in master plan (hostel, staff quarter, toilet etc.).

### ***Plan for Addressing the Issues and Challenges***

The campus is making plans to address the issues and challenges of the campus. Constructing a hostel is one of the major challenges of the campus. As included in the master plan, the campus has also submitted the proposal already in the District Development Committee and other sectors to construct the hostel in the campus. Likewise, constructing a quarter for staff is another challenge of the campus. Similarly, to reduce the high drop rate of the students, the campus has established Counselling and Employment Cell which provides psychological and economical counselling to students, for instance, recommending internships and job opportunities, as it has done MoU with different local organizations. Also, it has mentioned in its annual plan to conduct entrepreneurship programs for undergraduates and graduates' students. The institution has formed a finance management committee to monitor and evaluate all the infrastructure development activities with its annual plan.

## चौतारा बहुमुखी क्याम्पस

अनुमानित आय व्यय विवरण -०८२।०८३

व्यय	रकम	आय	रकम
<b>पूँजीगत खर्च</b>		<b>आन्तरिक आम्दानी :</b>	
शैक्षिक पुर्वाधार (डिजिटल बोर्ड, इन्भर्टर, ब्याट्रि, सोलार प्यानल, कम्प्यूटर)	८००,०००।००	आन्तरिक विद्यार्थीबाट शुल्क	४,५३५,०५०।००
कक्षा कोठामा फर्निचर ब्यबस्थापन	६००,०००।००	संघसंस्था / समुदायबाट सहयोग	५०,०००।००
हल र होस्टेल ब्यबस्थापन	२,५००,०००।००	क्यान्टिन, जग्गा, हल भाडा	५०,०००।००
<b>कुल पूँजीगत खर्च</b>	<b>३,९००,०००।००</b>	व्याजबाट आम्दानी	३२,०००।००
<b>साधारण खर्च</b>		<b>कुल आन्तरिक आम्दानी</b>	<b>४,६६७,०५०।००</b>
<b>तलब र भत्ता:</b>		<b>सरकारी अनुदान</b>	
पूर्णकालिन	५,३३८,५६७।००	प्रदेश	१,५००,०००।००
आंशिक	१,१८८,०००।००	UGC नियमित	२,७००,०००।००
प्रशासन कर्मचारी	१,८२३,९००।००	UGC-NEHEP & QEE	३,०००,०००।००
स्नातकोत्तर प्राध्यापक	१,०८८,०००।००	प्रदेश गुणस्तर अभिवृद्धि अनुदान	५००,०००।००
<b>कुल तलब र भत्ता:</b>	<b>९,४३८,४६७।००</b>	चौसागढी न.पा.	६००,०००।००
<b>त्रि.वि.वि.</b>		चौसागढी न.पा. वडा नं. ५	१००,०००।००
बाह्य परीक्षा खर्च	६५०,०००।००	<b>कुल सरकारी अनुदान</b>	<b>८,४००,०००।००</b>
त्रि.वि. सेवा शुल्क	६४,०००।००	बैंक तथा नगद मौज्जात अ.ल्या.	४५९,४५६।२८
त्रि.वि. परीक्षा फाराम तथा रजिष्ट्रेशन शुल्क	२७६,०००।००		

संकाय र विषय थप	१,०००,०००।००		
कुल त्रि.वि.वि.	१,९९०,०००।००		
<b>प्रशासकीय</b>			
मसलन्द	१००,०००।००		
पानी, बत्ति, टेलिफोन, इन्टरनेट	१००,०००।००		
लेखापरीक्षण प्रतिवेदन	४०,०००।००		
वार्षिकोत्सव खर्च	३०,०००।००		
क्यालेन्डर तथा स्मारिका	२०,०००।००		
पाहुना खर्च	६५,०००।००		
मर्मत संभार	५०,०००।००		
बैठक खर्च	५०,०००।००		
ट्रान्सक्रिप्ट खर्च	२७,०००।००		
छात्रवृत्ति	७०,०००।००		
बैंक ब्याज	४०,०००।००		
अन्य खर्च	८०,०००।००		
<b>कुल प्रशासनिक</b>	<b>६७२,०००।००</b>		
<b>विभिन्न कमिटी खर्च:</b>			
RMC	४४०,०००।००		
IQAC	८५,०००।००		
Examination Cell	८५,०००।००		

Public information committee	१२०,०००।००		
Extra-curricular committee	९०,०००।००		
Student Quality Circle-FSU	२८,०००।००		
SAT	२८२,०००।००		
Science Department	११९,०००।००		
Management Department	१७,०००।००		
Education Department	१३७,०००।००		
Account section	७०,०००।००		
Library	२००,०००।००		
EMIS	२२,०००।००		
कुल कमिटीहरुको खर्च	१,६९५,०००।००		
कुल साधारण खर्च	१३,७९५,४६७।००		
जम्मा	१७,६९५,४६७।००	जम्मा	१३,५२६,५०६।२८
भुत्तानी दिन बाँकी	२,५७१,२०७।००	न्यून	६,७४०,१६७।७२
कुल जम्मा	२०,२६६,६७४।००	कुल जम्मा	२०,२६६,६७४।००

### Department of Science Action Plan 2082/083

S.N.	Programme	Objectives	Achievements	Time	Responsible Person	Supporting Body	Monitoring person	Evidence
1	Planning meeting	To plan the yearly educational activities	The activities for the educational year will be planning		HOD	Department member		Minute/report
2	Admission Analysis	To analyze group gender ethnicity and level of academic qualification of the students admitted in the campus	The group, gender and ethnicity and level of academic qualification of the students admitted in the campus will be analyzed.		HOD	EMIS	IQAC	Minute/report
3	National science day celebration	To create awareness to all stakeholders about science	All stakeholders will be aware about science and understand value of science	Aswin 1 (National science day)	HOD	members	CC	Minute/report
4	Student Excursion	To give students practical knowledge and to write the report on related syllabus	Students will get practical knowledge and will write the report end related syllabus	Poush secon dweek	HOD	Members, ECA Cell	Campus Chief	Minute/report
5	Internal/Final result analysis	To analyze the students' level in particular and to get feedback for specific teacher to improve their result	Students level in particular subjects will be analyzed and teacher will get feedback to improve their result	After result of every exams	HOD	Members, Exam Cell, EMIS	CC	Minute/report

6	Extra classes online	To make students more capable to pass the exam and to get better result	Students will be more capable to pass the exam and will get better result	After finishing the course for one month	HOD	Faculty Members	CC	Minute
7	Practical exams	To provide the final practical marks for TU	TU will get final practical marks from campus	20 days after finishing the final exam of TU	HOD	Respective subjective teachers	CC	Practical exam copy/marks
8	Science and ICT lab strengthening programmer	To develop existing lab in science and ICT lab fully equipped and furnished	Existing lab in science and ICT lab will be fully equipped and furnished	Ashad of every year	HOD	CMC	CC	Minute/report/lab

### Department of Education Action Plan 2082/083

S.N.	Programmer	Objectives	Achievements	Time	Responsible Person	Supporting persons	Monitoring person	Evidence
1	Planning meeting	To plan the activities for the coming educational year	The activities for the educational year will be planned	Shrawan	HOD	Department member	Campus Chief	Minute/report
2	Teachers/Class Assignment Meeting	To assign the department members and allot the period and also create routine	The department members will be assigned the class/period and make routine	Beginning of Shrawan	HOD	Department member	Campus Chief	Minute/report
3	Orientation class on campus rules and course	To inform the newly admitted students about the rules and regulation of the campus and also regarding concerned syllabus	The newly admitted students will be informed about the rules and regulation of the campus	Ashwin/Mangsir	HOD	Campus Administration, Members of Committee	Campus Chief	Minute
4	Extra-curricular activities	To organize the co-curricular activities to ensure mental, physical and emotional development in students	The co-curricular activities will bring mental, physical and emotional development in students	As Per requirement	HOD	Members, ECA Cell	Campus Chief	Minute
5	Admission Analysis	To analyze group gender ethnicity and level of academic qualification of the students admitted in the campus	The group, gender and ethnicity and level of academic qualification of the students admitted in the campus will be	Shrawan	HOD	EMIS	IQAC	Minute/report

			analyzed.					
6	Department & student interaction	To find out department's strengths, weaknesses, lapses and to solve the complaints of the students and improve the academic quality. To make relationship among the students and departments.	Department's strengths, weaknesses, lapses will be found out, the complaints of the students will be solved and the academic quality will be improved. The relationship among the students and department members	Mangsir	HOD	Members	Campus Chief	Minute/report
7	Internal/Final exam result analysis	To analyze the learning capacity and students has to improve for the betterment to pursuit for the betterment.	The situation of students learning capacity and things teachers has to improve for the betterment will be found out.	After result	HOD	Members, Exam cell	Campus Chief	Minute/report
8	Student Excursion	To explore different places	Students will explore different	Poush 16-19	HOD	Members,	Campus	Report
		and prepare reports	and places will prepare reports			ECA Cell	Chief	
9	Practice Teaching	to plan the activities for the coming educational year	The skill on teaching and other activities of campus will be learnt by the students of B.Ed. IV year	According to TU exam plan	HOD	Members, Practice teaching cell, Faculty Members	Campus Chief	Attendance/ Ledger of

								certificate
10	Thesis/Report writing orientation	To facilitate and enable the students of B.Ed. IV practical report and thesis To facilitate Master's Degree students on thesis writing	The students of B.Ed. IV year will be able to write project work reports and thesis according to given courses Master's Degree students will be facilitated and enabled on thesis writing.	Two days after the B.Ed. IV year's final exam ends End of Ashwin,	HOD concerned lecturer	Members, RMC	Campus Chief	Minute/report
11	B.Ed. IV year's report collection	To assess to student's achievements	Students will be assessed	One month after the orientation program	HOD	Appointed supervisor	Campus Chief	Marks Ledger/letter to exam board
12	Evaluation meeting	To evaluate the overall performance of the department members/staffs	The overall performance of the department members/staffs will be evaluated	Every six months	HOD	Members	Campus Chief	Minute/report

13	Half-yearly/ Annual review  report writing  and presentation preparation	To find out department's strengths, weaknesses, lapses and to solve the complaints of the students. To make the relationship among the students and department stronger	Department strengths, weaknesses, lapses will be discovered and the complaints of the students will be solved. The relationship among the students and department members will be strong and smooth. There will be a review over the action plan of the year and its strength and weakness also	At the end of Poush/ Last week of Ashad	HOD	Members	Campus Chief	Minute/report
14	Regular Department Meeting	To share ideas and information and make and implement decisions, review and conduct necessary action to make department functionable and smooth	There will be effective sharing of information, decision will be taken and implemented timely and department activities will be reviewed and continued smoothly.	Each 3 month (last Friday of ever month)	HOD	Members	Campus Chief	Minute/report

**Chautara Multiple Campus Department of Management  
Action Plan 082/083**

S.N.	Programme	Objectives	Achievements	Time	Responsible Person	Supporting persons	Monitoring person	Evidence
1	Annual Plan meeting	To plan the activities for the coming educational year	The activities for the educational year will be planned	Ashad	HOD	Department member	Campus Chief	Minute/report

2	Teachers/Class Assignment Meeting	To assign the department members and allot the period and also create routine	The department members will be assigned the class/period and make routine	Beginning of Shrawan	HOD	Department member	Campus Chief	Routine/Minute
3	Lesson Plan Meeting	To plan in advance regarding how lessons will be taught, which methods will be used in classroom	Effective lesson plan will help to improve course delivery and overall academic quality of campus	Beginning of each session	HOD	Department Members	Campus Chief	Minute/Lesson plan
4	Orientation class on campus rules and course	To inform the newly admitted students about the rules and regulation of the campus and also regarding concerned syllabus	The newly admitted students will be informed about the rules and regulation of the campus	Ashwin/Mangsir	HOD	Campus Administration, Members	Campus Chief	Minute
5	Admission Analysis	To analyze group gender ethnicity and level of academic qualification of the students admitted in the campus	The group, gender and ethnicity and level of academic qualification of the students admitted in the campus will be analyzed.		HOD	EMIS	IQAC	Minute/report

6	Department & student interaction	To find out department's strengths, weaknesses, lapses and to solve the complaints of the students and improve the academic quality. To make relationship among the students and departments.	Department's strengths, weaknesses, lapses will be found out, the complaints of the students will be solved and the academic quality will be improved. The relationship among the students and department members	Mangsir	HOD	Faculty Members	Campus Chief	Minute/report
7	Internal/Final exam result analysis	To analyze the learning capacity and students has to improve for the	The situation of students learning capacity and things teachers have to improve for	After result	HOD	Exam Cell, Members	Campus Chief	Minute/report

		betterment to pursuit for the betterment.	the betterment will be found out.					
8	Student Excursion	To give students exposure to the places around them to broaden their mind through excursion	Students will get exposure to the places around them exposure visits which will broaden their mind	Poush 16-19	HOD	Members, ECA Cell	Campus Chief	Report

9	Case Study Session	To help students to understand the real business scenario and how real business decisions are made	Students will be able to understand actual business scenario and problems and they will be able to utilize their ability to solve those problems	At least 4 times annually as defined by faculty members	HOD	Faculty Members	Campus Chief	Attendance/ Ledger of certificate
10	Thesis/Report writing orientation	To facilitate and enable the students of BBS IV year to write project work reports	The students of BBS IV year will be able to write project work reports	1 week after the BBS IV final exam	HOD	RMC, Faculty members	Campus Chief	Minute/ report
11	BBS IV year's report collection	To assess the student's achievements	Students will be assessed	One month after the orientation program	HOD	Appointed supervisors	Campus Chief	Marks ledger/ letter to exam board
12	Evaluation meeting	To evaluate overall performance of the department members  To find out department's strengths, weaknesses, lapses and to solve the complaints of the students	The overall performance of the department members will be evaluated	End of Month	HOD	Members	Campus Chief	Minute/ report

13	Regular Department Meeting	To share information, take and implement decisions, review and function department activities smoothly.	There will be effective sharing of information, decision will be taken and implemented timely and department activities will be reviewed and continued smoothly	Each week 34	HOD	Members	Campus Chief	Minute/ report
14	Guest Lecture	To share knowledge, skill and Experience of renowned person	Students will get good exposure thus will be able to enhance their knowledge base	At least 4 times annually	HOD	Members, External Expert	Campus Chief	Minute/report
15	Workshop/Seminar	To support students to gain practical aspect of knowledge and to support students to gain skills and knowledge regarding their field of study	Students will get strong insights regarding their sector of study and exposure	At least 4 times a year	HOD	Members, External Expert	Campus Chief	Minute/report
16	Extra-curricular activities	To organize the co-curricular activities to ensure mental, physical and emotional development in students	The co-curricular activities will bring mental, physical and emotional development in students	As per requirement	HOD	ECA/members	Campus Chief	Minute

**Chautara Multiple Campus Internal Quality Assurance Committee  
Action Plan 2082/083**

S.N.	Activities	Objectives	Achievements	Time	Responsible Person	Supporting persons	Monitoring person	Evidence
1	Annual Plan Meeting	This Meeting will determine roadmap of the cell for the entire year	The activities for the educational year will be planned	Shrawan	Committee Head	Committee members	Campus Chief	Minute/report
2	Supervision and Monitoring regarding Academic aspect	Monitoring whether cells and departments are carrying their work and responsibility as per defined guideline or not	Campus will run smoothly making improving educational quality	Continuously	Committee Head	Committee member	Campus Chief	Routine/ Minute
3	Evaluation Meeting	To evaluate and improve educational environment of campus	Educational quality of Campus will improve	Last week of each month	Committee Head	Committee member	Campus Chief	Routine/ Minute
4	Exam Evaluation	Evaluation of exam will help to access and help to develop effective strategy to improve performance of students	EMIS cell will provide data to IQAC and IQAC will arrange evaluation meeting with all concerned faculty members	After Each Examination	IQAC Head	IQAC members, EMIS cell, Department Heads	Campus Chief	Minute
4	Grievance Handling	IQAC will identify grievance from students and other stakeholders through Online and "Suggestion/Gunaso" box	All opinions of students and stakeholders will be identified and their concern will be addressed	Last week of each Month	Committee Head	Committee member	Campus Chief	Minute

### Examination Committee Action Plan 2082/083

S. N.	Programme	Objectives	Achievements	Time	Responsible Person	Supporting persons	Monitoring person	Evidence
1	Annual Plan Meeting	This Meeting will determine roadmap of the cell for the entire year	The activities for the educational year will be planned	Shrawan	Committee Head	Committee members	Campus Chief	Minute/report
2	Examination Planning	Planning regarding Terminal Examination with Coordination with Departments and Campus Administration	Campus will run smoothly making improving educational quality	Shrawan	Committee Head	Committee members, Faculty members	Campus Chief, Assistant Campus chief, HoDs	Routine/ Minute
3	Entrance Exam	To evaluate the student's capability regarding concerned subjects	Capable, potential and deserving students will be selected in the Programme	According to TU calendar	Head of Committee	Members, Concerned faculty members	HoDs of concerned Departments	Result sheets
3	Examination Conduction	Examination cell will conduct Terminal Examination with adequate Coordination with Department and Campus Administration	Educational quality will improve	Thrice a Year	Committee Head	Committee member	Campus Chief, Assistant Campus chief, HoDs	Minute/Terminal examination Questions/Result

## Counselling and Placement Cell

### Action Plan 2082/083

S.N.	Programme	Objectives	Achievements	Time	Responsible Person	Supporting persons	Monitoring person	Evidence
1	Counselling to Students	Counselling cell will provide counselling service to students who are emotionally weak, emotionally unstable	Students will be able to cope with various difficult situation more effectively	As per requirement	Committee Head	Committee members	Campus Chief	Minute/report
2	Placement Support	To provide adequate information regarding information of Vacancy, collaboration with organizations to place students in jobs	Students will be able to get job according to their capability	As per requirement	Committee Head	Committee member	Campus Chief	Routine/Minute

## Chautara Multiple Campus EMIS Cell

### Action Plan 2082/083

S.N.	Activities	Objectives	Achievements	Time	Responsible Person	Supporting persons	Monitoring person	Evidence
1	Academic Analysis	To analyze the group, gender and ethnicity the students in the college	Will provide insights regarding various aspect of academic	After Admission of students	Committee Head	Committee members	Campus Chief	Minute/Report
2	Tracer Study	To evaluate the condition of students after graduation	Campus will know and will be able to formulate strategy for improvement and will be able to understand changing need of society	Bhadra	Committee Head	Members, Faculty Members	Campus Chief	Minute/Tracer report

# हादिक बधाई

त्रिभुवन विश्वविद्यालय अन्तर्गत २०८१ सालको वि.वि.संज्ञ. चौथो वर्षको परीक्षामा यस क्याम्पसबाट सम्मिलित भई उत्कृष्ट नतिजा सहित सफल सम्पूर्ण विद्यार्थी भाईबहिनीहरूलाई उज्वल भविष्यको कामना सहित हादिक बधाई व्यक्त गर्दछौं।



Sakina Tamang  
78.20%



Sanjib Tamang  
76.40%



Babita Shrestha  
76.20%



Rajesh Raj Rai  
75.40%



Nishant Shrestha  
69.20%



Rashmi Shrestha  
60%



Nisha Tamang  
57.80%



Manila Adhikari  
55%



Susmita Shrestha  
51.20%



Binita Shrestha  
48.80%



Sumi Shrestha  
47%



Sunita Thapa  
41%



**CHAUTARA MULTIPLE CAMPUS**  
Chautara, Sindhupalchok

# हादिक बधाई

त्रिभुवन विश्वविद्यालय अन्तर्गत २०८१ सालको वि.संज्ञ. चौथो वर्षको परीक्षामा यस क्याम्पसबाट सम्मिलित भई उत्कृष्ट नतिजा सहित सफल सम्पूर्ण विद्यार्थी भाईबहिनीहरूलाई उज्वल भविष्यको कामना सहित हादिक बधाई व्यक्त गर्दछौं।



Pramila B.K.  
64.80%



Srijana Sapkota  
63.40%



Anusha Basnet  
61.80%



Gyanendra Baduwal  
61.20%



Sabita Giri  
61%



Susmita Thapa  
61%



Sarita Giri  
60%



Sapana Bhujel  
59%



Susmita Subedi  
59%



Bharasa Bista  
58.6%



Archana Nepal  
58%



Sanjeeta Shrestha  
57.60%



Rekha Pokharel  
56.40%



Laxmi Tamang  
56%



Parbati Thapa  
56%



Ritu Tamang  
55.80%



Roshani Khatri  
55.60%



Bipana Tamang  
55.20%



Soni Shrestha  
55%



Rupa Mahat  
54.80%



Samjhana Ghosaini  
53.20%



Prishla Shrestha  
53.20%



Rajesh Shrestha  
52.40%



Prakriti Nepal  
51.40%



Usha Bista  
50.80%



**CHAUTARA MULTIPLE CAMPUS**  
Chautara, Sindhupalchok



विश्वविद्यालय अनुदान आयोगबाट गुणस्तर सुनिश्चितता प्रत्यायन (QAA) प्राप्त

## चौतारा बहुमुखी क्याम्पस

उच्च गुणस्तरिय शिक्षा प्राप्तिको लागि

**M.Ed.**  
(Master of Education)

**BBS**  
(Bachelor of Business Studies)

**B.Sc**  
(Bachelor of Science)

**B.Ed.**  
(Bachelor of Education)

विषय अध्ययनका लागि यस क्याम्पसमा भर्ना हुन अनुरोध छ ।

### हाम्रो विशेषताहरू

- नियमित भौतिक कक्षाको साथमा अनलाइन कक्षाको समेत व्यवस्था ।
- प्रत्येक विद्यार्थीहरूलाई सम्पूर्ण विषयको पाठ्यपुस्तक उपलब्ध ।
- विशेष छात्रवृत्तिको व्यवस्था ।
- कक्षा तथा अनुभवि शिक्षकहरूबाट अध्यापन ।
- ऑनलाईन प्रिन्टआउटहरू र सेलकुलको पर्याप्त व्यवस्था ।
- प्रतिदिनैत्री वातावरणमा कक्षा सञ्चालन ।
- स्वच्छ र हरियाली वातावरण ।